

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	January 22, 2007-June 30, 2007; Please refer to Section 1.
Termination Clause	Board may terminate without cause upon giving thirty (30) days notice to other party. If the consultant is in default, the Board may cancel contract upon five (5) days notice to the other party. Please refer to Section 16.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Indemnification: Please refer to Section 11.
Regulatory issues	None
Confidentiality Provision	No (Consultant will NOT receive student information); Please refer to Section 7.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; Please refer to Section 15.

**Business Principles:**


	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	\$101,200.00; Please refer to Section 6.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	\$110.00 per hour; Please refer to Section 6.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	Please refer to Addendum.
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

  
By: Attorney (Name and Date)

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	January 22, 2007-August 31, 2007; Please refer to Section 1 of original agreement and 1 <sup>st</sup> Amendment.
Termination Clause	Board may terminate without cause upon giving thirty (30) days notice to other party. If the consultant is in default, the Board may cancel contract upon five (5) days notice to the other party. Please refer to Section 16 of original agreement.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Indemnification: Please refer to Section 11 of original agreement.
Regulatory issues	None
Confidentiality Provision	No (Consultant will NOT receive student information); Please refer to Section 7 of original agreement.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; Please refer to Section 15 of original agreement.

**Business Principles:**

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	\$140,800.00 (1 <sup>st</sup> amendment increases amount by \$39,600.00); Please refer to Section 6A of original agreement and 1 <sup>st</sup> amendment.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	\$110.00 per hour (1 <sup>st</sup> amendment adds 360 additional hours); Please refer to Section 6A of original agreement and 1 <sup>st</sup> amendment.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

*[Handwritten Signature]* 6/1/07